Please find below Judging Criteria;

In all categories

- **1.** The business/individual must be nominated In order for someone to be in the running for an award they must firstly be nominated. Without receiving a nomination, the business/individual does not qualify for an award. The nominee may nominate his or herself.
- **2.** A valid entry must be received A valid entry is one that has all the fields on the nomination form filled in full. Eg the person nominating a business/individual is required to supply their full name, address and contact number.
- **3. Number of entries per person** An individual is not restricted to the amount of categories he/she nominates businesses/individuals. He/She is limited to the number of entries they supply. Only one entry is



accepted per person. Eg John Smith has nominated someone in New Business of the Year, Food and Convenience and Fashion and has posted the form in. This is a valid entry. However, if John Smith had sent more than one entry in then the remainder would have become null and void. (an explanation of null and void is below)

- 3. Null and void entries An entry becomes null and void when any of the following occur;
- **3.1.** The person nominating the business/individual did not complete their details in full. (name, address and contact number)
- **3.2.** A monitoring program is used to record each entry and if a name comes up twice then the second entry automatically becomes null and void. This also applies to addresses and phone numbers. We do understand that quite often more than one person in the household is nominating, and adjust accordingly. A close eye is keep on the amount of people who are recorded living in one household. Eg of null and void entries received when 50 or more entries record the same phone number or address.

All Categories have Selection Criteria that must be returned by 30 October 2009

Community volunteer

This award is judged on the following criteria

- 1. Must be nominated.
- **2.** Must complete a questionnaire form. Attributes included are; significant community work performed during the year, organisation name, position held and period of position held, projects undertaken during the period, community functions attended, any other multicultural activities. Did he or she organise or help organise any functions? If so, type of function and number of attendees.
- 3. Documentary evidence is required eg. Certificates, Awards etc
- **4.** Names of referee is required for verification purposes.

Young Achiever of the Year

The award is judged on the following criteria.

- 1. Must be nominated.
- 2. Must be under 25 years of age.
- **3.** The field that the achievement is in to be supplied eg. Business, Community Work, Sporting Achievements or Academic Achievements.
- **4.** Documentary evidence is required eg. Certificates, Awards etc.
- **5.** Names of referee is required for verification purposes.

Outstanding Business of the Year

The award is judged on the following criteria.

- 1. Must be nominated.
- 2. Name of business, location, type of business is to be supplied.
- **3.** Examples of the outstanding achievements of the year eg. Customer service, targets being exceeded for the year, excessive growth for the client, client satisfaction, any testimonials, rapid rate of turnover i.e. profit (percentage rate is required)
- **4.** Documentary evidence is required eg. Certificates, Awards etc.
- **5.** Names of referee is required for verification purposes.

Unless specified all other categories involve the following process

- 1. Must be nominated
- 2. Must fill in selection criteria by 30 October 2009
- 3. The winner is decided by a panel of 6 judges, 3 from BIT and 3 independent.
- 4. Judges decision is final.
- **5.** All winners announced in December 2009 issue Brisbane Indian Times.